

**WILSON SCHOOL BOARD
MEETING AGENDA
Board Reorganization
Monday, December 5, 2016**

Wilson School District Strategic Vision Planks

*WSD Vision Plank 1 – Improve upon or expand Wilson's portfolio to advance student success.
WSD Vision Plank 2 – Grow Wilson regionally or nationally.
WSD Vision Plank 3 – Increase organizational agility and capacity.
WSD Vision Plank 4 – Creative development of existing and new infrastructure.
WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.
WSD Vision Plank 6 – Control for fiscal accountability.*

CALL TO ORDER – Attorney Miravich

ROLL CALL

PLEDGE TO THE FLAG

ANNOUNCEMENT – PUBLIC PARTICIPATION

BOARD REORGANIZATION

R- 1 Appointment of President pro-tempore . **(No vote needed)**

R- 2 Nomination and election of President (conducted by the President pro-tempore).
(Roll Call if more than one nominee; Voice Vote if just one candidate)

R- 3 Nomination and election of Vice-President (conducted by the new President).
(Roll Call if more than one nominee; Voice vote if just one candidate)

R- 4 a) Nomination and election of the Superintendent's Administrative Assistant to serve as the Board Secretary **(Voice Vote)**

b) Nomination and election of the Assistant Superintendent's Administrative Assistant to serve as the substitute Board Secretary. **(Voice Vote)**

- R- 5** Request approval that the Board Secretary's salary be set at \$0.00. **(Voice Vote)**
- R- 6** Request approval of the retention of John Miravich, Esquire, and Fox Rothschild LLP as solicitor for 2017. **(Roll Call)**
- R-7** Approve Setting the Solicitor's retainer fee for 2017 at \$10,000, with hourly rates of \$190 per hour for attorney time and \$210- \$225 per hour for special services (This represents no change in fees and rates). **(Roll Call)**
- R-8** Request Continuation in force of present Wilson School District policies. **(Roll Call)**
- R-9** Request Appointment of all non-officers of the School Board as assistant secretaries for the Wilson Board of School Directors. **(Consent)**

WILSON GOOD NEWS

APPROVAL OF MINUTES – November 21, 2016 (Voice Vote)

1.0 TREASURER'S REPORT/INVESTMENT REPORT/GENERAL FUND FINANCIAL REPORTS (No items)

2.0 PAYMENT OF BILLS: (Roll Call)

General Fund	\$ 1,049,450.61
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3.0 FINANCIAL REPORTS: (No Items)

COMMUNICATIONS

4.0 Ratification/Approval of the following: (Voice Vote)

- 4.1 Request permission** to approve the revised 2016-17 Field Trip and Participations as attached.

5.0 Superintendent's Report (Personnel/Program Recommendations) (Roll Call)

5.1 Unpaid Leave

Rosemary Kase, Reading Specialist, Southern Middle School, 11/21/16 (1/2 working day)

5.2 Child Rearing Leave

Abby Kalejta, Mathematics Teacher, High School, beginning approximately 4/4/17 and ending approximately the beginning of the 17-18 school year

5.3 Resignations

Kimberly Spengler, Special Education Instructional Assistant, Cornwall Terrace, eff. 11/30/16

Aleli Cortes, Child Care Assistant Supervisor, Berkshire Heights, eff. 12/23/16

5.4 Change of Status

Leon Brent Ervin, Substitute School Bus Driver to School Bus Driver, 21.25 hours per week, \$14.86 per hour, eff. 11/29/16 (replacing Wendy Yoder who changed runs)

Lucy Miceli, Food Service Worker, 21.25 hours per week to 22.5 hours per week, no change in rate, eff. 10/27/16 (hours were incorrectly approved on a previous agenda)

Kathleen Verano, School Bus Driver, to 26.25 per week, no change in rate, eff. 11/29/16 (replacing Mary Ream who resigned)

Wendy Yoder, School Bus Driver, to 26.25 hours per week, no change in rate, eff. 11/29/16 (replacing Kathleen Verano who changed runs)

Denise Bentz, Administrative Asst. to the Child Care Coordinator, Berkshire Heights to ESL Aide, West, 29.5 hours per week, \$12.63 per hour, eff. 12/12/16 (new position)

5.5 Support Staff

Brittany Boyer, Autistic Support Special Education Instructional Assistant, \$13.31 per hour, Cornwall Terrace, 29.5 hours per week, eff. 12/7/16 (replacing Bailee Kretz who was offered the position but never started)

Carey Fisher, Autistic Support Special Education Instructional Assistant, \$13.31 per hour, Whitfield, 29.5 hours per week, eff. 12/7/16 (replacing Dayna Balla who had a change in status)

Lucille Holland, Autistic Support Special Education Instructional Assistant, \$13.31 per hour, Cornwall Terrace, 29.5 hours per week, eff. 12/5/16 (replacing Tonya DeMarco's position that was transferred from WH to CT)

Tina Sekulski, Substitute Kindergarten Aide, \$11.35 per hour, eff. 12/12/16

Ginger Bouchard, Study Hall Monitor- WISSIC room, 23.75 hours per week to 28.75 hours per week, no change in rate, eff. 11/17/16 (hours incorrectly approved on previous agenda)

Caryn Croll, Facilities Scheduler, Operations Building, 15 hours per week, \$12.11 per hour, eff. 12/6/16 (replacing Karen Fox who resigned)

5.6 Professional Hires

a) Amy Sullivan

Education

Masters of Science in Counseling, May 2008, West Chester University

Experience

Substitute School Counselor, STEM Academy, Downingtown Area School District, May 2016- June 2016

School Counseling Intern, January 2016- May 2016, Downingtown Area School District

Degree, Credit Year, Salary

M, CY 1, \$52,264

Assignment

Guidance Counselor, Whitfield, eff. 11/21/16 (2 sub days) LTS begins 11/29/16- approximately the end of February (replacing Rita Barbon while on medical leave)

b) Jennifer Allbee

Education

Master of Science in Library Science, Clarion University, August 2010

Experience

Library Media Specialist, Grades K-5, Oley Valley School District, August 2010-present

Degree, Credit Year, Salary

M +30, CY 1, \$59,409

Assignment

Librarian, Southern Middle School, eff. 2/6/17 (replacing Ann Yawornitsky who is retiring)

c) Candice Brenner

Education

Master of Education in School Counseling, West Chester University, May 2015

Experience

Long Term Substitute, Elementary School Counselor, Red Lion SD, November 2015- June 2015

Degree, Credit Year, Salary

M, CY 1, \$52,264

Assignment

LTS Guidance Counselor, Shiloh Hills, eff. 1/2/17-4/7/17 (replaces Carrie Berg while on maternity leave)

5.7 Substitute Teachers eff. 12/6/16

Debora Covell

Beverly Witte Mech

5.8 Certified Substitutes

Carmen Carpenter

5.9 Extracurricular

Adam Molis, Before the Flood intramural/Southern Middle School, \$11.37/hr.

Indoor Percussion Head, Brent Behrenshausen- \$3,724

Indoor Percussion Asst. 2, Brandon Perrone- \$1,397

Indoor Percussion Asst. 3, Jenny Shepley-\$1,118

Indoor Color Guard Head, Emma Osle- \$3,438

Indoor Color Guard Asst. 2, Ron Trostle- \$1,890

5.10 Extended Season Pay – 2016 Fall Season, as attached.

6.0 Consent Items (No Items)

Roll Call

7.0 Human Resources (Roll Call)

- 7.1 **Request to approve** the appointment of Jessica N. McAtamney to an Assistant Principal at the High School, 12-month, Act 93, \$91,529/yr, effective 1/30/17. Replaces Jeffery Ebert who resigned.

8.0 Pupil Services (Roll Call)

- 8.1 **Request permission to approve a renewal contract** with New Story – Wyomissing, to provide educational services to one special education student at the per diem rate of \$376 per day, beginning 11/07/16 and ending 6/7/17.

9.0 Technology & Media (No Items)

10.0 Operations (Roll Call)

- 10.1 **Request permission** to enter into a contract with *ELA Sport, Athletic Facilities Design and Consulting*, in the amount of \$45,655.00, for the Southern Stadium Upgrades with terms approved by Administration.
- 10.2 **Request permission** to enter into a contract with *Field Turf (Clark Company)* through KPN (Keystone Purchasing Network) in the amount of \$723,607.90, for the SMS Stadium Upgrades with terms approved by Administration and reviewed by Fox Rothschild, LLP.

11.0 Finance (Roll Call)

- 11.1 **Request Approval** of the Appointment of Christine A. Schlosman as Wilson School District's Open Records Officer

12.0 Curriculum and Staff Development (Roll Call)

- 12.1 **Request approval** of the 2017- 2018 WSD Program of Studies Guide as recommended by the curriculum committee.

13.0 Transportation (No Items)

14.0 Food/Cafeteria (No Items)

15. Child Care (No Items)

16. Extra Curricular (No Items)

17.0 Policies (Roll Call)

- 17.1 **Final** reading and adoption of the following revised policy:
Pol. #916 – School Volunteers

18.0 Miscellaneous (Roll Call)

- 18.1 **Request approval** to renew the district sponsorship contract renewal with Berks Lane in the amount of \$2,000/yr.

COMMITTEE AGENDA ITEMS

COMMITTEE REPORTS

Berks Career and Technology Center Representative (Mr. Metzgar)

Berks County I.U. Board Representative (Mrs. Reid)

Berks E.I.T. Representative (Mrs. Schlosman)

Curriculum Committee Chairman (Mrs. Reid)

Extracurricular Committee Chairman (Mr. Wolf)

Facilities Committee Chairman (Mr. Nigrini)

Finance Committee Chairman (Mr. Ehrlich)

Human Resources Committee Chairman (Mr. Hopp)

Legislative/PA School Board Assn. Representative (Mr. Martin)

Public Relations Chairman (Mrs. Mack/Ms. Kramer)

Education Foundation Report (Ms. Kramer)

Technology Chairman (Dr. Chmielewski)

Student Outreach (Emma O'Shea)

Solicitor (Mr. Miravich)

OTHER BUSINESS (President to permit public participation prior to any vote on Other Business)

PUBLIC PARTICIPATION - NON-AGENDA ITEMS